

## OS2 PROPOSAL FORM FOR ITEMS FOR FOR CONSIDERATION BY OVERVIEW & SCRUTINY

**Submitted by:**

Cllr Sanders, Cllr Buscombe

**Item for Consideration:**

To Review and consider the Council Asset and Estate Management Strategy and Policies

**Expected outcome i.e. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:**

To review, scrutinise and interrogate the Council Asset and Estates Management Strategies and Policies

**Priority for matter to be considered ✓ :**

☐

High (up to 3 months months).

☒

Medium (3-6 months)

☐

x

Low (over 9 months)

Basis on which priority has been set

The income and debtors associated with the Management of the Council Assets and Estates has a major impact on the Council finances.

**The suggested item should be included in future**

**programme(s) because: (please tick as appropriate) ✓**

(a) It is a district level function over which the district has some control

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(b) It is a recently introduced policy, service area of activity which would be timely to review .

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(c) It is a policy which has been running for some time and is due for review

☒

(d) It is a major proposal for change

☒

(e) It is an issue raised via complaints received

☐

(f) It is an area of public concern

☒

(g) It is an area of poor performance

☐

(h) It would be of benefit to residents of the district

☒

(i) Which of the Council's objectives does the issue address?

The Council Objective is to be Community Powered Council that is efficient and effective in the management of its assets and estates for the benefit of all Teignbridge residents

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

The review is of significant importance to the Council and should be carried out within a timeframe that will allow for the Task and Finish Group to carry out a detailed forensic interrogation of the Management of its assets and estates.

**Members are requested to provide information on the following:-**

(k) What do you wish to achieve from the review?

To review the current strategies and policies for the managements of the Council assets and estates.

To provide recommendations for consideration by the Executive on the future management strategies and polices

(l) Are the desired outcomes likely to be achievable?

Desired outcomes of Overview and Scrutiny Task and Finish Group are achievable

(m) Will it change/increase efficiency and cost effectiveness?

The efficient and effective management of the Council assets and estates including disposal is of significant importance to the future financial stability of the Council

**Additional information** – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

**The Task and Finish Group will provide an agreed timeframe for when it meets with additional meetings to conduct interviews with consultees.**

**Consultees will be offered the opportunity to provide evidence via a written submission to the Task and Finish Group.**

**The Task and Finish Group will provide regular progress updates to the Overview and Scrutiny Committee and answer any queries arising from their report.**

**The scale and complexity of this scrutiny proposal is such that Interim Reports with recommendations will be presented to O&S for agreements and recommendations as appropriate presented to Executive.**

**Suggested Consultees (not exhaustive)**

**TDC Officers**

**Council Leader and Executive Members with responsibility for the impact of the Policy in their area.**

**TDC Council Members,**

**Town & Parish Councils**

**Community Groups**

**Draft Review Plan**

- 1. Review existing strategy and policy**
- 2. Review financial implications of income and debtors within this service area.**
- 3. Review policies and procedures for resolving issues and prevent reoccurrence of non-payment of rents and the impact on Council MTFP**
- 4. Review empty property policy.**
- 5. Desktop exercise to compare other Local Authority strategies and policies**
- 6. Medium Term Financial Plan – Impact of policy on MTFP**
- 7. Details of all Council Owned/Managed Estates**
- 8. Details of all estates fees and charges**
- 9. Monitoring Progress – Task & Finish Group, O & S**
- 10. Final Report to O&S (Date to be Agreed)**
- 11. Final Report and Recommendations to Executive for consideration (Date to be Agreed)**
- 12. Executive Report to Full Council (Date to be Agreed)**
- 13. Annual review of policy and implementation progress (Pre-Budget)**

***Please return completed form to Democratic Services Department***